

## ASSEMBLY INSTRUCTIONS FOR YOUR ALBERT THREE LIGHT PENDANT

### IMPORTANT SAFETY INSTRUCTIONS:

- \*These instructions are provided for your safety.
- \*It is very important that they are read completely before beginning the installation of your fixture.
- \*WE STRONGLY RECOMMEND INSTALLATION BY A LICENSED ELECTRICIAN.**
- \*Turn off power at switch before replacing bulbs, making sure fixture has had sufficient time to cool down.
- \*This fixture is UL rated for dry locations.

### ASSEMBLY INSTRUCTIONS:

1. SHUT OFF MAIN ELECTRICAL SUPPLY FROM THE MAIN FUSE BOX/CIRCUIT BREAKER.
2. Remove all parts from carton and discard packing materials. Place the parts on a protected work surface.
3. Remove mounting plate (B) from canopy (E) by removing screws (F). Set screws (F) aside.
4. Place the mounting plate (B) against the mounting surface so it is aligned with the ceiling outlet box. Once aligned, check to make sure that the position of the mounting plate is straight. When the proper placement has been confirmed, use a pencil to mark the locations of the mounting plate support holes (C) onto the mounting surface.
5. Set the mounting plate aside and drill small holes at the marked locations. Holes should be sized so anchors (O), provided, fit securely inside.
6. Push anchors (O) into holes.
7. Carefully pull the wiring from the ceiling outlet box. Thread the wires through the center hole in mounting plate (B).
8. Affix mounting plate (B) to outlet box with mounting screws (D) provided.
9. For additional support, thread mounting screws (N) through holes (C) and into wall anchors (O).
10. Determine the desired height for the fixture to hang and adjust the cord length accordingly. To add or remove length from the cord, carefully unthread collar (G) from canopy (E). Adjust cord to desired length and thread collar (G) back onto canopy (E).
11. If necessary, cut extra cord above canopy (E). NOTE: leave at least six inches of cord above the canopy in order to make proper wire connections.
12. Lift the canopy to the ceiling and make the proper electrical connections noted in steps 13 through 15. A LICENSED ELECTRICIAN IS RECOMMENDED.
13. Attach ground wire from fixture (green or copper in color) to ground wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
14. Attach hot wire from fixture (black in color or smooth side of wire) to hot wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
15. Attach neutral wire from fixture (white in color or ribbed side of wire) to neutral wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
16. Gently push the wire connections back into the ceiling outlet box.
17. Place canopy (E) over the mounting plate so it sits flush against the ceiling. Slide canopy (E) over mounting plate (B). Thread screws (F) into holes in canopy (E) to secure fixture to ceiling.
18. Slide glass shade (K) over socket (J). Holding shade in place against housing (I), slide plastic washer (L) onto socket (J) and then thread flange (M) onto socket (J) to secure shade in place. Repeat with remaining shades.
19. Install three 60W MAX. Type A, medium base bulb into the sockets (J).
20. Reconnect the main electrical supply at the fuse box/ circuit breaker and test the fixture.

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