

## ASSEMBLY INSTRUCTIONS FOR YOUR LATITUDE CHANDELIER

### IMPORTANT SAFETY INSTRUCTIONS:

\*These instructions are provided for your safety. It is important that they are read completely before beginning installation of fixture.

\*Turn off power at switch before replacing bulbs.

\*If any special control devices are used with this fixture, follow the instructions carefully to assure full compliance with N.E.C. requirements. If there are any questions, contact a qualified electrical contractor.

\*WE STRONGLY RECOMMEND INSTALLATION BY A LICENSED ELECTRICIAN.

### ASSEMBLY INSTRUCTIONS

**\*\*SHUT OFF ELECTRICAL SUPPLY AT CIRCUIT BREAKER\*\***

1. Remove all parts carefully from the carton. Do not throw away any parts.
2. Remove cross bar (B) from hang straight (E) by un-threading tube (C) from hang straight (E). Affix cross bar (B), including threaded tube (C), to ceiling outlet box using mounting screws (D) provided.
3. Measure desired drop for fixture to hang and add/remove extension tubes (H) as needed. Guide wiring through extensions before threading tubes together.
- \*\*TO ADD/REMOVE EXTENSIONS: (Un)Thread the threaded nipple of one extension into/ out of the threaded opening of the next extension. Make sure electrical cord is pulled tight when threading extensions together to prevent damage to the wiring.\*\***
4. Thread the bottom extension (H) onto the threaded tube located at the top of housing (K).
5. Guide wiring from top extension (H) through center hole in hang straight (E).
6. Un-thread collar (J) from hang straight (E). Slide collar (J) and canopy (I) down extensions (H) until they rest on housing (K).
7. Lift fixture to ceiling outlet box. Guide wiring through threaded tube (C). Thread hang straight (E) onto threaded tube (C).
8. Connect loop (G) and hang straight (E) using quick link (F).
9. Pull wiring from ceiling outlet box and make proper electrical connections described in steps 10-12. A LICENSED ELECTRICIAN IS RECOMMENDED.
10. Attach ground wire from fixture (green or silver) to ground wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
11. Attach hot wire(s) from fixture (black in color or smooth side of wire) to hot wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
12. Attach neutral wire(s) from fixture (white in color or ribbed side of wire) to neutral wire from outlet box. Fasten wires together with wire nut (A) and tightly wrap connection with electrical tape.
13. Carefully push wire connections back into ceiling outlet box.
14. Slide canopy (I) up extensions (H) and hold firmly against ceiling. Slide collar (J) up extensions (H) and thread onto hang straight (E) to secure canopy (I) against the ceiling.
15. Remove flange (L) from socket (N). Place shade (M) over socket (N). Thread flange (L) back onto the socket to secure the shade to the fixture. Repeat this step for the remaining shades.
16. Install five 60W MAX. Type B, candelabra base bulbs into the sockets.
17. Reconnect main electrical supply at the fuse box/circuit breaker and test the fixture.

**\*\* To clean, use soft cloth only. Do not use any chemical or abrasive cleaners as they can damage the finish.\*\***

