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## ASSEMBLY INSTRUCTIONS FOR YOUR SIMON CHANDELIER

### IMPORTANT SAFETY INSTRUCTIONS:

\*These instructions are provided for your safety. It is very important that they are read completely before beginning the installation of your fixture.

**\*WE STRONGLY RECOMMEND INSTALLATION BY A LICENSED ELECTRICIAN.**

\*Turn off power at switch before replacing bulbs

\*If any special control devices are used with this fixture, follow the instructions carefully to assure full compliance with N.E.C. requirements. If there are any questions, contact a qualified electrical contractor.

### ASSEMBLY INSTRUCTIONS:

1. SHUT OFF THE MAIN ELECTRICAL SUPPLY AT FUSE BOX/ CIRCUIT BREAKER.
2. Remove all parts from carton. Do not throw away any parts.
3. Remove quick link (G) from hang straight (F). Keep quick link (G) attached to loop (H).
4. Remove cross bar (A) (with threaded tube (B) and hang straight (F) attached) from canopy (D) by unscrewing collar (E). Affix cross bar (A) to ceiling outlet box using screws (C) provided.
5. Thread bottom extension tube (I) onto threaded tube (J).
6. Measure desired drop for fixture to hang and add/remove extension tubes (I) to reach desired position. Guide wiring through extension tubes before threading tubes together. **\*\*TO ADD/REMOVE EXTENSIONS: (Un)Thread the threaded tube of one extension out of/ into the threaded opening of the next extension. Make sure wiring is pulled tight when threading extensions together to prevent damage to the wire.\*\***
7. Carefully slide threaded collar (E) down extensions (I) until it rests on shade housing (K). Carefully slide canopy (D) down extensions (I) until it rests on collar (E).
8. Lift fixture to ceiling and secure quick link (G) to hang straight (F). Carefully guide wire through hang straight (F) and threaded tube (B) into ceiling outlet box.
9. Make proper electrical connections noted in steps 10-12. A LICENSED ELECTRICIAN IS RECOMMENDED.
10. Attach ground wire from fixture (green or silver in color) to ground wire from outlet box. Fasten wires together with wire nut (N). Tightly wrap connection with electrical tape.
11. Attach hot wire from fixture (black in color or smooth side of wire) to hot wire from outlet box. Fasten wires together with wire nut (N) and tightly wrap connection with electrical tape.
12. Attach neutral wire from fixture (white in color or ribbed side of wire) to neutral wire from outlet box. Fasten wires together with wire nut (N) and tightly wrap connection with electrical tape.
13. Gently push wire connections back into ceiling outlet box.
14. Slide canopy (D) up extensions (I) and hold flush against ceiling. To secure position of canopy (D), slide collar (E) up extensions (I) and thread onto hang straight (F). Turn until hand tight.
15. Use handle (M) to move shade (L) into desired position. Repeat this step for remaining shades. To avoid touching a hot surface, make sure fixture is switched off when adjusting the position of the shades.
16. Install six 60W MAX., type A, medium base bulbs into sockets located inside shades (L).
17. Reconnect main electrical supply at fuse box/ circuit breaker and test the fixture.

\*\*\*To clean, use soft cloth only. Do not use any chemical or abrasive cleaners.\*\*\*

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